



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

LeRoy M. Candelaria, Vice Chair, District 3

Kevin McCall, Member, District 1

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, August 24, 2022 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. TREASURER:** Recognition of Employee Service Pin: Franchesca Archuleta (2)
(Deferred from August 10, 2022 Meeting)
 - B. ASSESSOR:** Retirement Announcement: After 26 years of service to Torrance County, we recognize and celebrate Victoria Sedillo.
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. GRANTS:** Motion to appoint Jennette Hunt to the Estancia Valley Youth & Family Council (EVYFC) as the representative from the faith-based community as allowed per the Bylaws of the Estancia Valley Youth and Family Council. The term expires 8/15/2024 at which time the Commission may renew the appointment.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A.** Motion to approve the August 10, 2022 Torrance County Commission Meeting Minutes.

9. APPROVAL OF CONSENT AGENDA

A. FINANCE: Motion to Approve Payables.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**11. ADOPTION OF RESOLUTION**

A. CLERK: Motion to approve Resolution 2022-_____ designating the location the polling places for all statewide elections conducted in 2022 & 2023.

B. GRANTS: Acceptance of Agreement for Capital Appropriations Project to plan, design, construct, equip and furnish an administrative office building in Estancia in Torrance County (22-G3053).

C. GRANTS: Acceptance of Agreement for Capital Appropriation Project Plan, design and construct a shop and fencing for the Road Department equipment in Torrance County (22-G3050).

D. GRANTS: Acceptance of Agreement for Capital Appropriation Project to purchase and equip road equipment, including a double steel vibratory roller and loader, for the Road Department in Torrance County. 22-G3051

12. APPROVALS

A. CLERK: Motion to approve Memorandum of Understanding (MOU) between the Office of the Secretary of State (SOS) and Torrance County to receive funds (Statute 1-11-19) for the November 8, 2022, General Election in the amount of \$36,000.00.

B. FIRE: Discuss and possible approval for use of ARPA funding to drill a new well at the District 3 Main Station located at 757 Salt Missions Trail, McIntosh, NM 87035. (Deferred from August 10, 2022)

C. FIRE: Discussion and possible approval of the reclassification of one vacant EMS Lieutenant position to an EMT-Firefighter position.

D. FIRE: Discussion and possible approval of request to change required certification for EMS Lieutenant positions from Paramedic to Intermediate, including setting the salary for each certification. (Deferred from August 10, 2022)

E. GRANTS: Ratification of Amendment No. 2 Professional Services Contract, Estancia Valley Youth & Family Council Boys Council Services in Estancia, NM, with Ware Resources, LLC. Agreement # 21-690-3200-20847.

F. GRANTS: Ratification of Amendment No. 3, Professional Services Contract, RFP TC-FY30-03 Agreement # 21-690-3200-20847, Juvenile Justice Continuum Coordinator, with VIA Homes & Development, LLC.

G. GRANTS: Ratification of Amendment No. 1 Professional Services Contract, Estancia Valley Youth & Family Council Girls Circle Services in Estancia, NM, with Lyndsi Donner, Braycon Companies, LLC. Agreement # 21-690-3200-20847.

H. MANAGER: Motion to accept the First Quarter 2022 Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.

I. COMMISSION: Motion to approve contract with Janice Y. Barela, relating to County Manager position.

13. DISCUSSION

A. GRANT: Annual update of the Estancia Valley Youth & Family Council. (Presented by Rebecca Armstrong, Juvenile Justice Continuum Coordinator)

B. MANAGER'S REPORT

1) Update on Primary Election 2022 Internal Audit.

C. COMMISSIONERS' REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

A. Discuss limited personnel matters (County Manager), closed pursuant to NMSA Section 10-15-1(H)(2).

15. Announcement of the next Board of County Commissioners Meeting:

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN